

Permit Application Checklist – Alterations (Residential)

1. **Building Permit** – all sections completed and signed.
2. **Construction Drawings** - 2 sets
3. **Permit Application fee** – \$100 required with application.
4. **Contractor Registration Form**
5. **Contractor Registration fee** - All contractors are required to pay the \$50 registration fee
6. **Certificate of Insurance for Liability and Workers' Compensation**
– naming EVT as Certificate Holder.