

Permit Application Checklist – Deck (Residential)

1. **Zoning Permit**
2. **Plot Plan** of property showing locations of existing and proposed structures with dimensions to the property lines, setbacks, easements, slope, septic fields, etc.
3. **Structure placement certification**
4. **Building Permit** – Required if deck is > 30” above grade.
5. **Construction Drawings** – 2 sets
6. **Permit Application fee** – \$100 required with application.
7. **Contractor Registration Form**
8. **Contractor Registration Fee** - All contractors are required to pay the \$50 registration fee
9. **Certificate of Insurance for Liability and Workers’ Compensation** – naming EVT as Certificate Holder.

Other Possible Requirements:

- Storm water Application**
- Professional Services Agreement**