

## **Permit Application Checklist – Accessory Structure (Residential)**

1.  **Zoning Permit**
2.  **Plot Plan** of property showing locations of existing and proposed structures with dimensions to the property lines, setbacks, easements, slope, storm water swales, septic fields, etc.
3.  **Building Permit & Construction Drawings** – If 1000 sq. ft. or more in gross Floor area.
4.  **Structure Placement Certification**
5.  **Permit Application fee** - \$50 required with application.
6.  **Contractor Registration Form**
7.  **Contractor Registration Fee** - All contractors are required to pay the \$50 registration fee.
8.  **Certificate of Insurance for Liability and Workers' Compensation** – naming EVT as Certificate Holder.

### Other Possible Requirements:

- Storm water Agreement**
- Storm water Application**
- Professional Services Agreement**