

**East Vincent Township
Park & Recreation Meeting
June 27, 2023, 7:00 PM**

Brian Wilde opened the meeting at 7:00PM. In attendance were Chris Cobb, Doug Schmidt, Cynthia Barney, and Todd Palmer. Also in attendance was Interim Township Manager, Collin Fox.

1. Meeting minutes from May 23, 2023, were read and approved. Modifications were noted.

Moved: D. Schmidt

Second: C. Barney

Vote: Unanimous

2. Old Business

- A. Independence Park Updates

- a) Park Branding and Signage

The board provided responses for the Park Branding Survey. T. Palmer collected the consensus of the board and will forward the results.

- b) Park Schedule

The schedule as it stands has been delayed by two months. C. Fox provided the update on the park. C. Fox participated with others in a meeting with the Veteran's Center. They were informed that facilities have been cut to the park that were connected to the Veteran's Center. These facilities will need to be replaced: water, sewer, and electrical. The infrastructure for these will need to be engineered and rebuilt. New lines will be used for the park. This work will need to be sent out for bid. August will be the next time the BOS can release the bids.

- Bid document publication and public announcement, August 2, 2023.
- Vendor bid process/period, 30-60 days from August 2. Sealed bids.
- Bid opening – includes the township engineer, at the end of the vendor bid process.
- Analysis and recommendations
- Bid award by the BOS – August/September timeframe.
- Notice to proceed – 30 days after bid award by the BOS.
- Work is done – estimate is 12-months
- Final inspection – after the work is done.
- Park opening – after final inspection.

- B. Community Day Update

Sponsors are being worked on. All plans for Community Day are on schedule. August 30th has been selected for the Volunteer Meeting for Community Day. Final plans will be reviewed during the August 22, 2023, P&R meeting.

C. Grant Open Space Study

The township is still waiting for a response.

3. New Business

A. Basketball Hoop Update

C.Fox reported that he has been in touch with Norchester, but they have yet to respond.

4. Miscellaneous Discussion

D.Schmidt reported on his last visit to the EAC meeting. He presented to the committee sample placards that can be used in the pollinator garden. The placards are printed on waterproof paper. EAC will be modifying the design and deciding on the website that will be used to provide further details on the plants. QR codes will be created { <https://www.qrcode-monkey.com/> } and placed on the placards which will link to these sites.

D.Schmidt also mentioned that this process will be helpful for Independence Park. There are many places in the park where QR codes will be helpful.

D.Schmidt also mentioned that the EAC is looking at participating in the Annual Backyard Bumble Bee Count program. { <https://backyardbbcount.wixsite.com/bumblebeecount> } This could be something that Parks and Rec could help advertise.

5. Public Comment

None.

6. Adjourn

Moved: D. Schmidt

Second: C. Cobb

Vote: Unanimous