

**East Vincent Township
Park & Recreation Meeting
August 22, 2023, 7:00 PM**

Brian Wilde opened the meeting at 7:00PM. Also in attendance were Chris Cobb, Doug Schmidt, Cynthia Barney, Todd Palmer, and Christine McNeil. The Township Manager, Bob Zienkowski, was also present.

1. Meeting minutes from June 27, 2023, were read and approved.

Moved: C. Cobb

Second: C. Barney

Vote: Unanimous

2. Old Business

Independence Park Update: The park schedule was reviewed. B. Wilde commented that all the park utilities need to be repaired, the bid documents needed to be redone and sent out for bids. There was no mention of this at the last BoS meeting. Bids were not sent out on 8/2/2023. C. McNeil questioned if the right-of-way has been obtained from the Department of General Services (DGS). B. Zienkowski provided an updated and will follow-up with us on the status. Updated plans are being worked. C. McNeil questioned if we are in jeopardy of losing the funding for the park and how we will the possible overrun. We should expect an update from the township engineer by 8/28/23. The budget and the park timeline are important. C. McNeil questioned B. Zienkowski about opening access to trails in the park early. B. Wilde suggested that P&R could assist with meeting with DGS to get the road access moving.

Park branding and signage: T. Palmer stated that all the park surveys need to be provided to the company that wins the park bid. It is not known at this time if all surveys were combined into one document.

Community Day: The P&R table will display the new park layout. A large easel was requested along with a new printout of the park map. Volunteer training session scheduled for August 30, 2023, at 6:00 PM.

Park Grant – Open Space Study: There is an ongoing review of the areas in the township including inventory, park management, and inventory. The plan is to submit a grant application to support this by December.

Basketball hoops and backboards: One would be donated to the township and the second one needs to be paid for by the township. B. Zienkowski stated that he will get in touch with Norchester.

3. New Business

C. McNeil opened a discussion about the P&R budget for 2024. We need a copy of an older budget, and the committee will come up with a draft that will be presented to the BoS during the budget review process.

4. Miscellaneous Discussion

D. Schmidt presented the QR code placards that he developed for the EAC. He suggested that similar placards could be created for our parks.

B. Zienkowski mentioned that park signage could be handled by a sign company that may not have to go out for bid.

5. Public Comment

T. Palmer commented that Limerick Power is having a community day on September 13, 2023, at 4-7:00PM at the generation station.

6. Adjourn

Moved: D. Schmidt

Second: C. McNeil

Vote: Unanimous