

**RESERVATION PERMIT**  
**East Vincent Township**  
**262 Ridge Road**  
**Spring City, PA 19475**

<b>Office Use Only</b>	
Permit Fee	Residents: \$45.00 (\$20.00 deposit refundable following satisfactory inspection) Non-Residents: \$50.00 (with no deposit)
Date Received	_____
Check Number	_____

**PERMITEE:**

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Organization: \_\_\_\_\_ Date Reserved: \_\_\_\_\_  
 Address: \_\_\_\_\_ Times: \_\_\_\_\_  
 \_\_\_\_\_ No. of Guests: \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**DAY-USE ACTIVITY:**

Educational Program/Workshop \_\_\_\_\_  
 Pavilion Use \_\_\_\_\_  
 Other \_\_\_\_\_  
 Other \_\_\_\_\_

**TERMS OF AGREEMENT:**

1. East Vincent Township hereby grants permission to above listed PERMITEE to conduct this activity on (date & time) \_\_\_\_\_ at the (name of Park) \_\_\_\_\_ in accordance with the following terms.
2. A deposit of \$45.00 for Residents or \$50.00 for Non-Residents must accompany this agreement. All payments for rental and services are to be made by check or money order payable to: East Vincent Township.
3. If cancellation occurs within 7 days of reserved date, no refund will be given.
4. Upon completion of this event, there shall be an inspection of the premises and rental equipment by the Director of Parks or authorized representative. If the inspection reveals that the premises and rental equipment are in satisfactory condition, the TOWNSHIP will refund \$20.00 to the [Resident] PERMITEE. The PERMITEE agrees to clean up any debris and to be responsible for repairs to TOWNSHIP property caused by any act of negligence or lack of due care by the PERMITEE'S individual participants in the event, or by spectators.
5. This agreement shall remain in effect until the event has been completed and the premises have been inspected and approved by the Director of Parks.
6. This event shall not conflict with any normal recreation activity carried on by the public within the Township park boundary.
7. This event shall be fully coordinated with the Director of Parks, and the PERMITEE shall provide any additional facilities or services, such as crowd control and sanitary facilities as Township may deem necessary.
8. The East Vincent Township Parks Rules and regulations, copy attached, and other Township regulations related to the event shall be obeyed.
9. The PERMITEE and its attendees hereby agree to hold harmless, indemnify and release the TOWNSHIP, its agents, and employees, servants and directors for any damage, loss, or injury which may occur to any persons or property during the course of the event proposed by the Permittee. The indemnification and release shall include indemnification for all acts or events created by the TOWNSHIP, its agents, employees, servants, and directors and shall include, but not be limited to all attorneys' fees, and costs of the suit, defense, or judgment entered against the TOWNSHIP.
10. All events and activities must conclude one (1) hour prior to dusk unless prior written approval is obtained from Township.
11. The PERMITEE must have a copy of this agreement during the specified activity, which upon request of authorized personnel (including police), must be produced for inspection.

**By execution of this document I hereby understand and agree to abide by the terms of this agreement as setforth above.**

**Permittee's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Director of Park's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

Rules and Regulations attached  
 Cc: Permittee, Township Office, Police, RPG Supervisor, Finance Dept.